



Halton Children's Trust
Minutes of Executive Group Meeting held on Tuesday 7th September 2010
2.00pm, Municipal Building Widnes

Present:

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| Nigel Moorhouse | Operational Director, Specialist Services, HBC (Co-chair) |
| Jane Lunt | Operational Director, Child & Family Health, Halton & St Helens PCT |
| Julia Rosser | Public Health Specialist Registrar, Halton & St Helens PCT |
| Diane Sproson | Area Manager, Connexions |
| Paula St Aubyn | Divisional Manager, Safeguarding, Quality and Review, HBC |
| Ann McIntyre | Operational Director, Business Support and Commissioning (Co-chair) |
| Jonathan Potter | Divisional Manager, Children's Locality Services, HBC |
| Michelle Bradshaw | Assistant Director, Child & Family Services, Halton & St Helens PCT |
| Louise Wilson | Lead Policy Officer, People & Communities, HBC |
| Karen Hickey | Assistant Policy Officer, HBC (minutes) |

Apologies

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| Gerald Meehan | Strategic Director of Children's Services, HBC |
| Steve Collett | Chief Officer, Cheshire Probation Area |
| Gareth Jones | Warrington & Halton Youth Offending Team |
| Mark Grady | Children's Trust Principal Officer, HBC |

In attendance

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| Julie Karmy | Integrated Children's Commissioning, HBC |
| John Gallagher | Principal Policy Officer, HBC |
| Hazel Coen | Divisional Manager, Performance Improvement, HBC |

| Item | | Action |
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| 1.0 | Matters Arising | |
| 1.1 | Item 4.3, Safeguarding & CIC Inspection Letter – responses still outstanding to be followed up | KH |
| 1.2 | Item 4.6, Children's Trust/HSCB Joint event - a task and finish group has been set up to implement actions from the event. Children's Trust website will need to be developed to facilitate information sharing between partners and front line staff, and also top promote multi agency training and shadowing opportunities. | MG/KH/Alan Graham |
| 2.0 | Decision Making | |
| 2.1 | <u>WNF Review and Evaluation</u> A group exercise was carried out to look at the Working Neighbourhoods Fund (WNF) projects within the Children and Young People allocation, and agree recommendations to the Halton Strategic Partnership Board (HSPB) as to which are a priority for continuation and through what funding stream. The process was overseen by Neil McGrath, Halton Housing Trust, who acted as critical friend to ensure fairness to the review. Key priorities identified were: | |

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| | <ul style="list-style-type: none"> • HBC Teenage Pregnancy & Sexual Health Support • Independent Travel Training • NEET and Youth Activity • Missing from Home <p>A scoring matrix providing more detail on funding priorities for 2011 was completed and will be circulated with the minutes</p> | KH |
| 2.2 | <p><u>NHS Changes in Commissioning : Working with GP Clusters</u> A consultation is currently underway regarding these changes. Consultation deadline is 5th October. JR and JL to coordinate response on behalf of Children's Trust Executive Group. Deadline for response is the 5th October.</p> | JL/JR |
| 3.0 | <p>Priorities</p> <p>3.1 <u>SDP Update - Young People are Physically, Emotionally and Sexually Healthy</u> A report on current progress was presented to the group. A key objective will be to review the number of strategic groups with a view to streamlining activity, as capacity will be an issue over the coming months. It was proposed that this should be tabled as an agenda item to be discussed in more detail at the next Executive group meeting.</p> <p>3.2 <u>SDP Update – All Young People are Successful when they Leave School</u> An update from Integrated Youth Support Services was circulated to the group. Responsibility for the delivery of Halton Youth Service has now transferred from Greater Merseyside Connexions to Action for Children, and a review was undertaken to identify future direction of the service. This is now complete and recommendations have been made, which will be formulated into an action plan in September.</p> <p>No recent developments from other groups within this priority were reported.</p> <p>3.3 <u>SDP Update – Children and Young People do Well Wherever they Live and Whatever their Needs</u> The group had their first meeting in early August under new Chair. Missing from Home figures will need to be incorporated into reporting measures for this SDP, as this is now a national indicator and will need to be monitored. SDP3 report card will be updated to reflect this. Membership of group will be reviewed at next meeting in October, in light of council restructure and resulting staffing changes.</p> | KH |
| 4.0 | <p>Information Items</p> <p>4.1 <u>Sustainable Community Strategy 2011 - 2026</u> LW gave a verbal summary of the report, which was to update Members on the progress of the new Sustainable Community Strategy (SCS) 2011-2026 and present the emerging vision, key objectives and long term priorities that the plan seeks to deliver upon. There were 3 proposed policy options for Children & Young People within SCS:</p> <ol style="list-style-type: none"> i. Continue to frame all work within the existing four overarching priorities for children and young people | |

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| | <p>ii. Amend the priorities in line with the five Every Child Matters outcomes</p> <p>iii. Develop new priorities that reflect both the development of new areas of focus within Halton's Children's Trust since the current priorities were implemented, and also the new policy framework for children's services being developed by the Coalition Government</p> <p>The Executive group collectively agreed that their preference would be to continue to work within the existing four overarching priorities, as these best reflect local need within the borough.</p> <p>4.2 <u>Auditing of Practice in Children's Social Care</u> This report was to advise the Children's Trust of the findings and subsequent actions arising from the Auditing of Practice in Children's services during August 2010. The Executive Group endorsed the action plan as detailed within the report</p> <p>4.3 <u>Children's Trust Performance Report</u> This report provided a summary of key performance measures from the Children's Trust Report Card as at the end of Quarter 1 2010-11 (30 June 2010). A number of targets for 2010/11 are still to be agreed with external partners, which will be reported updated for the Quarter 2 Children's Trust Report Card. The report card system has been aligned with reporting mechanisms used elsewhere across the Local Strategic Partnership, so the appearance of the report card has changed slightly. In addition to this performance is now compared to equivalent time in previous year. Key findings were highlighted within the summary report</p> <p>4.4 <u>Priorities led Commissioning</u> The group held a discussion around how they can commission collectively and also how commissioning and ultimately service delivery decisions are informed. This would need to be done in conjunction with key providers and will eventually be facilitated by the Joint Commissioning Unit, however some of the processes are still at developmental stage. A half day development session was proposed to look at progress this. NM to discuss with GM and SC</p> <p>4.5 <u>Halton and St Helens Mental Health and Emotional Wellbeing Strategy</u> This report was to offer context for the current CAMHS strategy, and for Board members to understand the ambition and the lifespan of the strategy, and how it will provide the framework for the commissioning and delivery of services in Halton. The strategy covers universal, targeted and specialist services. Recommendations were that the Executive group: <ul style="list-style-type: none"> • endorse the strategy • note that it sets out the broad commissioning intentions from now until 2013 The Executive Group noted and endorsed the strategy.</p> <p>4.6 <u>Integrated Children's Workforce Strategy update</u> JG updated on progress to date with the development of the strategy. A set of commitments and rationale have been developed, with 7 key objectives identified. Sign off from strategy working group is expected in September, and the strategy will then be presented to the Children's Trust Board and Executive Group in October. A strategy launch event is</p> | <p style="text-align: right;">NM/GM/SC</p> |
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| | <p>planned for November. One objective will be around creating cross agency shadowing opportunities. The group were asked to provide key contacts within their agencies who could provide this support, which could be promoted at the strategy launch event. Outline expressions of interest to be emailed to JG (john.gallagher@halton.gov.uk)</p> <p>LW offered to share a shadowing policy which she has developed for use within the local authority which could be adapted for this purpose. LW to forward copy to JG. JG to make changes to policy to make appropriate for cross agency purpose, with detail around CRB requirements clarified.</p> | <p>ALL</p> <p>LW</p> <p>JG</p> |
| | <p>Date and Time of Next Meeting: Tuesday 26th October 2010, 2.00pm Marketing Suite, Municipal Building Widnes</p> | |

Outstanding Actions to date:

| Item | Action Required | Who by | When by |
|------|--|--------------------------------|---|
| 1.2 | Children's Trust/HSCB Joint event - Children's Trust website will need to be developed to facilitate information sharing between partners and front line staff, and promote multi agency training and shadowing opportunities. | KH/MG/Alan Graham | December 2010 |
| 2.2 | NHS Changes in Commissioning - JR and JL to coordinate consultation response on behalf of Children's Trust Executive Group. | JL/JR | 05/10/10 |
| 4.4 | Priorities led Commissioning - half day development session was proposed to progress this. NM to discuss with GM and SC | NM/GM/SC | 26/10/10 |
| 4.6 | <p><u>Integrated Children's Workforce Strategy:</u></p> <ul style="list-style-type: none"> Shadowing Opportunities – members to provide key contacts within their agencies who could provide this support. Outline expressions of interest to be emailed to john.gallagher@halton.gov.uk LW to forward copy of shadowing policy to JG. JG to amend shadowing policy to make appropriate for cross agency purpose, with detail around CRB requirements clarified | <p>ALL</p> <p>LW</p> <p>JG</p> | <p>End October</p> <p>Complete</p> <p>End October</p> |